

## Microsoft Dynamics Training Schedule for 2nd Quarter 2010

The Resource Group (TRG) offers a full range of training for your Microsoft Dynamics solution. Our instructors are highly educated software consultants who have been thoroughly trained on Microsoft Dynamics and know the solution inside and out. TRG offers an updated training facility to promote comfort while you train. Our computers are updated regularly for optimum performance and the software technology will always be the latest and greatest.

*"I'm now empowered to generate financial reports that will be more meaningful."*

David Joyce  
LINK Conference Service LLC

**Repeat your class for FREE  
up to 12 months later!**

See details near cancellation policy.

### Course Schedule for 2nd Quarter 2010

#### Financial Series I Training for Microsoft Dynamics GP

##### Foundation Training I | \$450

April 13, 2010 | 8:30 a.m. – 5:00 p.m.

May 13, 2010 | 8:30 a.m. – 5:00 p.m.

June 8, 2010 | 8:30 a.m. – 5:00 p.m.

##### General Ledger | \$450

April 14, 2010 | 8:30 a.m. – 5:00 p.m.

May 14, 2010 | 8:30 a.m. – 5:00 p.m.

June 10, 2010 | 8:30 a.m. – 5:00 p.m.

##### Payables Management I | \$450

April 20, 2010 | 8:30 a.m. – 5:00 p.m.

May 19, 2010 | 8:30 a.m. – 5:00 p.m.

June 15, 2010 | 8:30 a.m. – 5:00 p.m.

##### Receivables Management I | \$450

April 21, 2010 | 8:30 a.m. – 5:00 p.m.

May 20, 2010 | 8:30 a.m. – 5:00 p.m.

June 16, 2010 | 8:30 a.m. – 5:00 p.m.

##### Bank Reconciliation I | \$250

April 27, 2010 | 8:30 a.m. – 5:00 p.m.

May 21, 2010 | 8:30 a.m. – 5:00 p.m.

June 17, 2010 | 8:30 a.m. – 5:00 p.m.

##### Fixed Assets I in Microsoft Dynamics GP | \$450

June 25, 2010 | 8:30 a.m. -5:00 p.m.



##### FRx Report Design Essentials I | \$900

April 15-16, 2010 | 8:30 a.m. - 5:00 p.m.

##### **New Class!** FRx Report Design Essentials II | \$900

May 26-27, 2010 | 8:30 a.m. - 5:00 p.m.

##### Smartlist Builder w/Excel Report Builder | \$450

May 11, 2010 | 8:30 a.m. - 5:00 p.m.

##### **New Class!**

##### Applications in Microsoft Dynamics CRM 4.0 | \$1350

June 21-23, 2010 | 8:30-5:00 p.m.

**We now have multiple foundation courses throughout the Quarter!**



## How to Register?

Visit [www.resgroup.com/training](http://www.resgroup.com/training) | Call 425.277.4760 | Email [sheri@resgroup.com](mailto:sheri@resgroup.com)

### Financial Series One

These courses are designed to teach the basic features of each Microsoft Dynamics GP Module (**Foundation Training, General Ledger, Payables Management, Receivables Management, and Bank Reconciliation**) and how to use them effectively. All classes will teach setup procedures, how to enter and post transactions, the purpose and use of the utility screens, how to use key reports and inquiries, proper period-end procedures and tips to speed data entry. Foundation Training is a pre-requisite for the other Financial Series courses, unless you have at least 6 months of experience using Microsoft Dynamics GP.

### Fixed Assets I in Microsoft Dynamics GP

Gain an in-depth understanding of the Fixed Assets module. You will become familiar with setup instructions that will assist you in preparing the Fixed Assets module for data entry. During the course, you will create and maintain asset records as well as perform tasks such as asset transfers, depreciation and retirement. You will be asked to complete everyday tasks to help familiarize you with the product in every way.

### FRx Report Design Essentials I

Obtain the skills to create basic and sophisticated financial reports using the three-dimensional FRx model of row formats, column layouts, and reporting tree building blocks. Create and maintain reports such as basic financials, consolidations, side-by-side financial reports, and forecasts. We will also cover complex calculations, remote Drill-Down Viewer, drag and drop reorganization of cost centers, and external spreadsheet linking.

### FRx Report Design Essentials II

This class builds on the basic report design skills learned in Report Design Essentials I. Learn advanced report design including linking to external worksheet data, linking row formats, multi company consolidations, currency translation

reporting and cash flow. Understanding these topics allows you to master the techniques necessary to create a more comprehensive suite of reports. Learn how to use links to extract data from a variety of sources including non-financial metrics maintained outside the general ledger. This course also teaches you how to use OLAP and XRBL output options. Take this course to become an advanced FRx user.

### SmartList Builder with Excel Report Builder in Dynamics GP

Learn about the highly popular SmartList Builder, an add-on tool that dramatically increases the power and range of SmartList. SmartList Builder became available to purchase with the release of Microsoft Dynamics GP version 8.0 Extensions. Create your own SmartLists, linking data from Microsoft Dynamics GP and analyzing information according to your criteria. Streamline your workflow by learning to use integrated mathematical functions to add calculated fields to your SmartList windows. In addition, you will learn how to create Excel Reports using the new Excel Report Builder, which comes with version 10.0 of Microsoft Dynamics GP SmartList Builder. Discover how to create refreshable spreadsheets that eliminate static data issues and always guarantee one definitive version.

### Applications in Microsoft Dynamics CRM 4.0

This course focuses on the user interface and application functionality of Microsoft Dynamics CRM. The class will specifically focus on Sales, Marketing Automation, Service, and Service Scheduling. You will know how to develop basic and advanced navigation and record maintenance, access Microsoft Dynamics for Outlook functionality, including synchronization, create and maintain accounts, contacts and activity record management. In addition you will be able to create and manage customer lists, marketing campaigns, and leads. Also learn how to schedule, administer, and define services as well as access and maintain contracts, cases, the knowledge base, and queues.

**CANCELLATION POLICY:** Classes are subject to cancellation by TRG if registration does not meet the required attendance level. Cancellations by TRG will be made one week prior to the start date of the class. If you cancel your confirmed repeat attendance in less than one week prior to the start date of the course you will be invoiced for 50% of the regular course fee. Failure to attend a class without notifying TRG prior to the start date of the course will be considered a 'no show' and the entire course fee will be due.

**REPEAT ATTENDANCE POLICY:** Class attendees will be allowed to repeat each class attended unlimited times within 12 months from the initial class date at no additional charge. Students repeating a class will be required to bring a manual which matches the version of the software being taught. They may either bring the one they originally received (if it is the correct version) or they must purchase a new one prior to attending the class. The cancellation policy for repeat classes will be the same as for first time attendees. The class repeat policy applies to classes taken on or after January 1, 2010.